

**Whiteside County Soil & Water  
Conservation District's Agenda**

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Monthly Board Meeting  
7:00 P.M  
September 1, 2010  
USDA Building  
16255 Liberty Street  
Morrison, IL 61270

1. Approve Minutes of August 4, 2010 Meeting
2. Treasurer's Report
3. Approve Time Sheets, Overtime, & Pending Bills
4. District Conservationist's Report
5. Resource Conservationist's Report
6. Administrative Coordinator's Report
7. Education Coordinator's Report
8. Annual Meeting plans for Next year
9. County Board Funding
10. Old Business
11. New Business
12. Executive Session
13. Education Foundation

# MONTHLY BOARD MEETING MINUTES

**August 4, 2010**

Chairperson, Dave Cook at the USDA Building, Morrison, Illinois, called the monthly Board Meeting of the Whiteside County Soil and Water Conservation District to order at 7:03 p.m., August 4, 2010.

Those present were:

**DIRECTORS:** Jeff Melton, Paul Young, Dave Cook, Michael Jacobsen, and Tim Keller

**ASSOCIATE DIRECTORS:** None

**GUESTS:** None

**DISTRICT PERSONNEL:** Dave Harrison, Resource Conservationist and Rhonda Marshang, Education Coordinator and Wendy Roman, Administrative Coordinator was absent

**NRCS PERSONNEL:** Mark Kaiser, District Conservationist

## MINUTES

A motion was made by Mike Jacobsen, seconded by Tim Keller to approve the July 7, 2010 Board Meeting Minutes. Motion Carried.

## TREASURER'S REPORT

A motion was made by Paul Young, seconded by Jeff Melton to accept the Treasurer's Report as given. Motion Carried. The 2010 Contribution Agreement and amendments were discussed. Time sheets, overtime, and pending bills were approved by a motion from Jeff Melton, seconded by Mike Jacobsen.

## DISTRICT CONSERVATIONIST'S REPORT

See enclosed report.

## RESOURCE CONSERVATIONIST'S REPORT

See enclosed report. A PhD study will be done on CRP field. Dave also discussed the CRP work.

## ADMINISTRATIVE COORDINATOR'S REPORT

See enclosed report.

## EDUCATION COORDINATOR'S REPORT

See enclosed report. Rhonda brought up her IRA amount.

## AISWCD

Summer Conference July 26 – July 28. The Whiteside County resolution was passed. The auction brought in \$4130, and Mike's Hunt that was donated by the District brought in \$200. It was discussed to possibly use cost share dollars on operations.

## ANNUAL MEETING – Plans for 2011

It was discussed to possibly have a band at the Annual Meeting or have a benefit for the District and have the band play there. This was tabled.

## NEW BUSINESS

Seed picking agreement was okayed. There was an addition, that the agreement is for now on, all others will be voided. A motion was made by Mike Jacobsen to accept, seconded by Tim Keller. County Board funding was discussed. Try to find the last letter send, and prepare for this year. Directors would like the date of the next County Board meeting to possible attend and speak. The FY11 budget was discussed. The Directors voted to

accept, with a balanced budget. A motion was made by Tim Keller and seconded by Jeff Melton to accept the budget after the changes were made.

### **EXECUTIVE SESSION**

None.

### **ADJOURN**

A motion was made by Paul Young, seconded by Mike Jacobsen to adjourn the meeting at 8:26 p.m. Motion Carried.

### **NEXT BOARD MEETING**

The next board meeting for the Whiteside County Soil & Water Conservation District will be September 1, 2010 at 7:00 p.m. Location-USDA Building, Morrison, IL 61270

Approved by: Michael Jacobsen, Secretary/Treasurer

Minutes taken by: Dave Harrison, RC

Whiteside County SWCD  
**Balance Sheet**  
As of August 25, 2010

	<u>Aug 25, 10</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
<b>1000 · UNRESTRICTED CASH</b>	
<b>1001 · LOCAL CHECKING</b>	
1001.01 · Distriet Account (Local)	13,827.84
<b>Total 1001 · LOCAL CHECKING</b>	<u>13,827.84</u>
<b>1002 · IL FUNDS</b>	
1002.01 · District Operations (IL Funds) (The Illinoi...	18,296.56
<b>Total 1002 · IL FUNDS</b>	<u>18,296.56</u>
<b>1009 · Petty Cash</b>	148.35
<b>Total 1000 · UNRESTRICTED CASH</b>	<u>32,272.75</u>
<b>1030 · CERTIFICATES OF DEPOSIT</b>	
1030.01 · TIME Certificate of Deposit (Farmers Nation...	71,407.18
1030 · CERTIFICATES OF DEPOSIT - Other	-14,762.66
<b>Total 1030 · CERTIFICATES OF DEPOSIT</b>	<u>56,644.52</u>
<b>1100 · RESTRICTED CASH</b>	
<b>1101 · IL FUNDS PROGRAM ACCOUNTS</b>	
1101.02 · Program Account (The Illinois Funds)	82,029.52
<b>Total 1101 · IL FUNDS PROGRAM ACCOUNTS</b>	<u>82,029.52</u>
<b>Total 1100 · RESTRICTED CASH</b>	<u>82,029.52</u>
<b>Total Checking/Savings</b>	<u>170,946.79</u>
<b>Total Current Assets</b>	<u>170,946.79</u>
<b>TOTAL ASSETS</b>	<u><u>170,946.79</u></u>
<b>LIABILITIES &amp; EQUITY</b>	0.00

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## Whiteside County SWCD

## Profit &amp; Loss

August 1 - 25, 2010

Aug 1 - 25, 10

## Ordinary Income/Expense

<b>Income</b>	
4000 · Federal Government Support	3,735.63
4100 · State Government Support	
4100.04 · Cost share funds	30,200.00
<b>Total 4100 · State Government Support</b>	<b>30,200.00</b>
4400 · DISTRICT SALES	
4400.01 · Fall Tree Sales	47.25
4400.03 · Flags	20.00
4400.06 · Filter fabric	720.00
4400.21 · Fish Sales	28.50
<b>Total 4400 · DISTRICT SALES</b>	<b>815.75</b>
4610 · Advertising	125.00
4901 · Reimbursements	100.00
640 · Education Income	
6406 · Miscellaneous (Miscellaneous)	81.65
<b>Total 640 · Education Income</b>	<b>81.65</b>
720 · Sales Income	172.50
<b>Total Income</b>	<b>35,230.53</b>
<b>Cost of Goods Sold</b>	
5000 · COST OF GOODS SOLD	
5001. · Product	
5001.14 · Rain Barrels/Connectors/Elbows (Rain Barrels/Connectors/EL...	282.00
5001. · Product - Other	0.00
<b>Total 5001. · Product</b>	<b>282.00</b>
5015 · Sub Contractors	603.50
5000 · COST OF GOODS SOLD - Other	0.00
<b>Total 5000 · COST OF GOODS SOLD</b>	<b>885.50</b>
<b>Total COGS</b>	<b>885.50</b>
<b>Gross Profit</b>	<b>34,345.03</b>
<b>Expense</b>	
5100 · PAYROLL EXPENSES	
5110 · COMPENSATION	
5110.01 · Regular Pay	5,566.90
5110.03 · Overtime Pay	0.00
<b>Total 5110 · COMPENSATION</b>	<b>5,566.90</b>
5120 · PAYROLL TAXES	
5120.02 · Social Security	345.15
5120.04 · Medicare	80.72
5140 · State Unemployment	14.51

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Whiteside County SWCD  
Profit & Loss  
August 1 - 25, 2010

	<u>Aug 1 - 25, 10</u>
Total 5120 · PAYROLL TAXES	440.38
Total 5100 · PAYROLL EXPENSES	6,007.28
5200 · PROGRAM EXPENSE	
5200.04 · Project costs	1,049.53
Total 5200 · PROGRAM EXPENSE	1,049.53
5225 · ANNUAL MEETING	
5225.05 · Advertising (Advertising)	125.00
Total 5225 · ANNUAL MEETING	125.00
6000 · OFFICE EXPENSE	
6000.03 · Computer Supplies	300.56
6000.04 · Internet Service (Internet Service)	70.00
Total 6000 · OFFICE EXPENSE	370.56
6010 · DELIVERY	
6010.01 · Postage	363.60
Total 6010 · DELIVERY	363.60
6030 · DUES/PUBLICATIONS/SUBSCRIPTIONS	
6030.02 · Publications/Newsletters	327.00
Total 6030 · DUES/PUBLICATIONS/SUBSCRIPTIONS	327.00
6050 · TRAVEL	
6050.02 · Lodging	333.76
6050.04 · Mileage	138.60
Total 6050 · TRAVEL	472.36
6051 · MEALS AND ENTERTAINMENT	
6051.01 · Meals	63.58
Total 6051 · MEALS AND ENTERTAINMENT	63.58
6150 · VEHICLE EXPENSE	
6150.01 · Gas/Oil/Maintenance	109.05
Total 6150 · VEHICLE EXPENSE	109.05
6200 · RENT	150.00
6500 · REIMBURSED EXPENSES	100.00
950 · Sales	0.00
Total Expense	<u>9,137.96</u>
Net Ordinary Income	<u>25,207.07</u>
Net Income	<u><u>25,207.07</u></u>

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Whiteside County SWCD  
**Deposit Detail**  
August 1 - 25, 2010

Type	Num	Date	Name	Account	Amount
Deposit	dep	8/16/2010		1101.02 · Prog...	30,200.00
				4100.04 · Cost ...	-30,200.00
TOTAL					-30,200.00
Deposit		8/18/2010		1001.01 · Distr...	3,735.63
Sales Receipt		8/20/2010	NRCS	1499 · Undepos...	-3,735.63
TOTAL					-3,735.63
Deposit		8/18/2010		1001.01 · Distr...	1,135.90
Payment	1235	7/31/2010	Education Foun...	1499 · Undepos...	-81.65
Payment	16489	8/11/2010	Stichter Constr...	1499 · Undepos...	-720.00
Payment	10181	8/12/2010	Koster, Dan	1499 · Undepos...	-172.50
Sales Receipt		8/12/2010	Haisch, Susan	1499 · Undepos...	-36.75
Sales Receipt		8/16/2010	DJC Applications	1499 · Undepos...	-125.00
TOTAL					-1,135.90

**Whiteside County SWCD**  
**Check Detail**  
August 1 - 25, 2010

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amo...
Bill Pmt -Ch...	2090	8/2/2010	Withers Broad...		1001.01 · Distr...		-125.00
Bill		7/8/2010			5225.05 · Adve...	-125.00	125.00
TOTAL						-125.00	125.00
Liability Che...	2097	8/2/2010	Illinois Depart...		1001.01 · Distr...		-172.07
					2130 · State Wi...	-172.07	172.07
TOTAL						-172.07	172.07
Liability Che...	2098	8/2/2010	Farmers Natio...		1001.01 · Distr...		-1,398.50
					2120.01 · Feder...	-521.00	521.00
					2120.02 · Socia...	-355.59	355.59
					2120.03 · Socia...	-355.59	355.59
					2120.04 · Medi...	-83.16	83.16
					2120.05 · Medi...	-83.16	83.16
TOTAL						-1,398.50	1,398.50
Bill Pmt -Ch...	2099	8/6/2010	Uecycle Produ...		1001.01 · Distr...		-188.00
Bill		8/3/2010			5001.14 · Rain ...	-188.00	188.00
TOTAL						-188.00	188.00
Bill Pmt -Ch...	2100	8/6/2010	Cardmember ...		1001.01 · Distr...		-171.34
Bill		8/3/2010			6000.03 · Com...	-171.34	171.34
TOTAL						-171.34	171.34
Bill Pmt -Ch...	2101	8/6/2010	Howard Nelso...		1001.01 · Distr...		-150.00
Bill		8/3/2010			6200 · RENT	-150.00	150.00
TOTAL						-150.00	150.00
Paycheck	2102	8/4/2010	Harrison, Davi...		1001.01 · Distr...		-1,254.63
					5110.01 · Regu...	-1,667.20	1,667.20
					2120.01 · Feder...	235.00	-235.00
					5120.02 · Socia...	-103.37	103.37
					2120.02 · Socia...	103.37	-103.37
					2120.03 · Socia...	103.37	-103.37
					5120.04 · Medi...	-24.18	24.18
					2120.04 · Medi...	24.18	-24.18

**Whiteside County SWCD**  
**Check Detail**  
August 1 - 25, 2010

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amo...
					2120.05 · Medi...	24.18	-24.18
					2130 · State Wi...	50.02	-50.02
TOTAL						-1,254.63	1,254.63
<b>Paycheck</b>	<b>2103</b>	<b>8/4/2010</b>	<b>Roman, Wend...</b>		<b>1001.01 · Distr...</b>		<b>-719.54</b>
					5110.01 · Regu...	-840.00	840.00
					2120.01 · Feder...	31.00	-31.00
					5120.02 · Socia...	-52.08	52.08
					2120.02 · Socia...	52.08	-52.08
					2120.03 · Socia...	52.08	-52.08
					5120.04 · Medi...	-12.18	12.18
					2120.04 · Medi...	12.18	-12.18
					2120.05 · Medi...	12.18	-12.18
					2130 · State Wi...	25.20	-25.20
					5140 · State Un...	-5.46	5.46
					2140 · State Un...	5.46	-5.46
TOTAL						-719.54	719.54
<b>Bill Pmt -Ch...</b>	<b>2104</b>	<b>8/6/2010</b>	<b>Harrison, Dav...</b>		<b>1001.01 · Distr...</b>		<b>-54.18</b>
Bill		8/4/2010			6050.04 · Milea...	-54.18	54.18
TOTAL						-54.18	54.18
<b>Bill Pmt -Ch...</b>	<b>2105</b>	<b>8/6/2010</b>	<b>Roman, Wendy</b>		<b>1001.01 · Distr...</b>		<b>-41.58</b>
Bill		8/4/2010			6050.04 · Milea...	-41.58	41.58
TOTAL						-41.58	41.58
<b>Bill Pmt -Ch...</b>	<b>2106</b>	<b>8/6/2010</b>	<b>Rodriguez, Fr...</b>		<b>1001.01 · Distr...</b>		<b>-59.50</b>
Bill		8/2/2010			5015 · Sub Con...	-59.50	59.50
TOTAL						-59.50	59.50
<b>Bill Pmt -Ch...</b>	<b>2107</b>	<b>8/6/2010</b>	<b>Fielding, Shilo</b>		<b>1001.01 · Distr...</b>		<b>-131.75</b>
Bill		8/2/2010			5015 · Sub Con...	-131.75	131.75
TOTAL						-131.75	131.75
<b>Bill Pmt -Ch...</b>	<b>2108</b>	<b>8/6/2010</b>	<b>Miller, Sarah</b>		<b>1001.01 · Distr...</b>		<b>-72.25</b>
Bill		8/2/2010			5015 · Sub Con...	-72.25	72.25
TOTAL						-72.25	72.25

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Whiteside County SWCD  
Check Detail  
August 1 - 25, 2010

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amo...
Paycheck	2109	8/5/2010	Marshang, Rh...		1001.01 · Distr...		-457.92
					5110.01 · Regu...	-512.50	512.50
					5120.02 · Socia...	-31.77	31.77
					2120.02 · Socia...	31.77	-31.77
					2120.03 · Socia...	31.77	-31.77
					5120.04 · Medi...	-7.43	7.43
					2120.04 · Medi...	7.43	-7.43
					2120.05 · Medi...	7.43	-7.43
					2130 · State Wi...	15.38	-15.38
					5140 · State Un...	-3.33	3.33
					2140 · State Un...	3.33	-3.33
TOTAL						-457.92	457.92
Bill Pmt -Ch...	2110	8/6/2010	Keller, Tim - V		1001.01 · Distr...		-442.81
Bill		8/5/2010			6050.02 · Lodg...	-333.76	333.76
					6150.01 · Gas/...	-109.05	109.05
TOTAL						-442.81	442.81
Bill Pmt -Ch...	2111	8/6/2010	Hayes, Mike		1001.01 · Distr...		-240.00
Bill		8/5/2010			5015 · Sub Con...	-240.00	240.00
TOTAL						-240.00	240.00
Bill Pmt -Ch...	2112	8/6/2010	Hayes, Adam		1001.01 · Distr...		-100.00
Bill		8/5/2010			5015 · Sub Con...	-100.00	100.00
TOTAL						-100.00	100.00
Bill Pmt -Ch...	2113	8/6/2010	Marshang, Rh...		1001.01 · Distr...		-42.84
Bill		8/6/2010			6050.04 · Milea...	-42.84	42.84
TOTAL						-42.84	42.84
Bill Pmt -Ch...	2114	8/19/2010	Prairie Advoc...		1001.01 · Distr...		-327.00
Bill		8/10/2010			6030.02 · Publi...	-327.00	327.00
TOTAL						-327.00	327.00
Bill Pmt -Ch...	2115	8/19/2010	The Wisp		1001.01 · Distr...		-35.00
Bill		8/16/2010			6000.04 · Inter...	-35.00	35.00
TOTAL						-35.00	35.00

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**Whiteside County SWCD**  
**Check Detail**  
August 1 - 25, 2010

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amo...
Paycheck	2116	8/18/2010	Harrison, Davi...		1001.01 · Distr...		-1,254.64
					5110.01 · Regu...	-1,667.20	1,667.20
					2120.01 · Feder...	235.00	-235.00
					5120.02 · Socia...	-103.37	103.37
					2120.02 · Socia...	103.37	-103.37
					2120.03 · Socia...	103.37	-103.37
					5120.04 · Medi...	-24.17	24.17
					2120.04 · Medi...	24.17	-24.17
					2120.05 · Medi...	24.17	-24.17
					2130 · State Wi...	50.02	-50.02
TOTAL						-1,254.64	1,254.64
Paycheck	2117	8/18/2010	Roman, Wend...		1001.01 · Distr...		-751.28
					5110.01 · Regu...	-420.00	420.00
					5110.01 · Regu...	-460.00	460.00
					2120.01 · Feder...	35.00	-35.00
					5120.02 · Socia...	-54.56	54.56
					2120.02 · Socia...	54.56	-54.56
					2120.03 · Socia...	54.56	-54.56
					5120.04 · Medi...	-12.76	12.76
					2120.04 · Medi...	12.76	-12.76
					2120.05 · Medi...	12.76	-12.76
					2130 · State Wi...	26.40	-26.40
					5140 · State Un...	-5.72	5.72
					2140 · State Un...	5.72	-5.72
TOTAL						-751.28	751.28
Bill Pmt -Ch...	2118	8/19/2010	Postmaster		1001.01 · Distr...		-363.60
Bill		8/19/2010			6010.01 · Posta...	-363.60	363.60
TOTAL						-363.60	363.60
Bill Pmt -Ch...	2119	8/19/2010	Cash		1001.01 · Distr...		-100.00
Bill		8/19/2010			6500 · REIMB...	-100.00	100.00
TOTAL						-100.00	100.00

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**Whiteside County SWCD  
A/R Aging Summary  
All Transactions**

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL	
<del>Alt, Dr. Robert</del>	<del>0.00</del>	<del>66.00</del>	<del>0.00</del>	<del>0.00</del>	<del>0.00</del>	<del>66.00</del>	- Got Check
Besse, Luke	0.00	0.00	525.50	0.00	0.00	525.50	* Seed for Tim Bush
Harkness, Pete	0.00	171.00	0.00	0.00	0.00	171.00	- Fish
<del>NACs</del>	<del>0.00</del>	<del>0.00</del>	<del>0.00</del>	<del>0.00</del>	<del>-88.00</del>	<del>88.00</del>	
Rosenow, Paul C	0.00	0.00	0.00	425.00	0.00	425.00	* Seed for Tim Bush
Stichter, Bran...	0.00	0.00	0.00	0.00	50.00	50.00	- Spring Trees
Weaver, Ralph	0.00	0.00	0.00	425.00	0.00	425.00	* Seed for Tim Bush
Wiebenga, Rob	0.00	25.00	0.00	0.00	0.00	25.00	- Drill
<b>TOTAL</b>	<b>0.00</b>	<b>262.00</b>	<b>525.50</b>	<b>850.00</b>	<b>50.00</b>	<b>1,687.50</b>	

**WHITESIDE COUNTY  
REPORT OF PROGRESS  
August 4 – September 1, 2010**

**I. APPLICATION**

See Troy Brown's attached report.

**II. CONTINUOUS CRP (*Henry Sanford*)**

Through this program we are getting an increase of conservation being applied to the land.

Below # of contracts by practices for the continuous CRP sign 37 & 38. The practices are a combination of **Warm and Cool Season grasses grass cover, Tree Planting, Grass Filter Strips, Wetland Restorations, Contour Buffers and Grass Waterways Field Border Strip.**

<u>Practices</u>	<u>October 1</u>
Wetland Restoration	11
Contour Grass Strip	1(CP10 on sheet)
Filter Strips	14
Grass Waterways	7
Windbreaks	
Field Border Strip	
Riparian Buffer	1

Other activities are

**Continued applications for Continuous CRP, EQIP and CSP.**

**III. ENVIRONMENTAL QUALITY INCENTIVE PROGRAM (EQIP) (MARK KAISER)**

- 1) 49 practices with 22 producers scheduled to be done in 2009 and 2010, some are carryover practices from 2008 and 2009.
- 2) 21 practices completed, certified, and paid. 6 practices completed and need certification for payment, 6 practices being cancelled. 2 practices being done, 14 practices need modifications.

- 3) Following up with all EQIP contract holders. Forestry contracts are finishing up their scheduled EQIP practices this summer. The others will be working on finishing up what they could not complete last year due to wet weather. Working with Technical Service Providers (TSP's) on livestock confinement contracts. Several practices ready to be certified and paid. Working on contract modifications. One grazing contract being completed, and after several visits, one other grazing contract finally has his pipeline practice underway. Will need a modification. Also working on several waste utilization EQIP practices for review, certification, and approval.
- 4) Whiteside was one of 4 counties in area 4 to receive technical assistance (TA) dollars for 2 EQIP livestock confinement contracts. These funds are used to help the producer reimburse their technical service providers for the cost of design, installation, and check out of the practices. Amount received was \$8,799. Modifications completed to add these funds. Producer is still undecided if he wants to complete practice or request cancellation. Working with his technical service provider (TSP) on cost to complete it.
- 5) 3<sup>rd</sup> quarter ROOT (audit) review needs to be completed on 5 EQIP contracts by September 10<sup>th</sup>.

#### **IV. Grassland Reserve Program (GRP) (Mark Kaiser)**

- 1) We have one application for a permanent easement for \$141,120. Another applicant is pending once he gets his EQIP grazing contract done.
- 2) Illinois had \$817,000 for GRP and it is all allocated. Most of the applicants were in southern Illinois, I believe we had the only GRP application north of Springfield. Illinois did not receive additional GRP funds, so none of our GRP applicants will be funded in FY 2010. GRP applicants do NOT have to reapply for FY 2011 funding consideration.

#### **V. Conservation Stewardship Program (CsTP) (Mark Kaiser)**

- 1) Completed quality assurance review and field verification on our 1 CStP application going to contract. Conservation plan being completed. We can then get producers signature to complete it as a contract.

#### **VI. INFORMATION (Mark Kaiser)**

- 1) SWCD/NRCS Staff Meeting held Wednesday, August 18<sup>th</sup>.
  - 2) Working on farmland conversion impact rating for Kaskaskia Engineering Group, LLC. It is for the 2 alternatives for the route 30 bypass through Whiteside Co. and around Morrison.
  - 3) Bryce Young is working on CRP conservation plan field reviews for Whiteside and Lee counties. Spent August 20<sup>th</sup> in Freeport. He will work out of the Morrison office and assist Whiteside, Lee, and Bureau counties.
  - 4) Progress reporting system (PRS) report attached. Progress is now being reported for the final 4<sup>th</sup> quarter of the federal fiscal year, which ends September 30<sup>th</sup>.
  - 5) EWP/WRP 2010 annual contract reviews to be completed by Sept. 30<sup>th</sup>, 2010.
  - 6) Have had 4 HEL producers inquire about BioProPower contracts.
  - 7) Working with Henry to complete his certified planner documentation.
  - 8) Local Work Group (LWG) met Wednesday, July 7<sup>th</sup>. Priority resource concerns ranked, minutes sent to Bob Dean. Reviewed LWG priorities of surrounding counties at BlackHawk RC&D office August 4<sup>th</sup>. Dornbusch working on area ranking criteria for FY 2011.
  - 9) ABC workload analysis data entry starts Oct. 1<sup>st</sup> and goes through Oct. 29<sup>th</sup>. Validation is from Nov. 1<sup>st</sup> to Nov. 19<sup>th</sup>. I did this analysis in 2006 and it takes a lot of time. Looks like we get to do it again. Training scheduled for September 21<sup>st</sup>.
  - 10) CRP general sign-up August 2<sup>nd</sup> to August 27<sup>th</sup> (4 weeks). 14 bids as this report is being wrote.
  - 11) 2009 National Resources Inventory data collection cancelled for this year.
-

## **UPCOMING:**

- 1) September staff meeting is Wednesday, Sept. 22<sup>nd</sup>.
- 2) Conservation Opportunity Area (COA) meeting at Thomson Upper Mississippi Wildlife Refuge Thursday, Sept. 9<sup>th</sup>. Dave and I plan to attend. (1:00 to 3:00 PM)
- 3) Troy will be in Texas for construction inspection training Sept. 13<sup>th</sup> to 17<sup>th</sup>.
- 4) I will be in Missouri for grazing training Sept. 13<sup>th</sup> to 16<sup>th</sup>.
- 5) Most of the month will be spent doing EQIP practices for needed modifications, practice completion, and payment. Also doing EQIP follow-up and contract reviews.
- 6) SWCS teleconference Tuesday morning Sept. 21<sup>st</sup>, with workload analysis training that afternoon.
- 7) 4<sup>th</sup> grade field day at Mississippi Palisades state park in Savanna Sept. 30<sup>th</sup>.

Mark Kaiser  
District Conservationist

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# Soil Conservation Technician

## Monthly Report

### Troy Brown

July 29, 2010 – August 25, 2010

#### Major Activities:

- Assisted producers with technical concerns and questions.
- Filled out and Scanned and emailed paper work to IDOT to outlet tile onto Garden Plain road for Richard Whistler.
- Organized and made book for flood plain maps.
- Travel information and hotel reservations for Construction Inspections Training in Texas in September.
- Meeting on site with IDOT Richard Whistler to finalize permit to outlet tile on Garden Plain Road.
- Photos for Power Point for Construction Inspection Training in Texas.
- Numerous 862's for CRP waterways
- Time with Carol Cook on General CRP sign up
- Numerous hours picking up folders, surveying and designing waterways and delivering completed designs to Lee County.
- Deliver and pick up trailer to Paul Young's for repair.
- Get tire fixed on Gator.



#### Assisted in the field:

C. Reinders – tile questions  
J. Wiebenga – w/w tile – CRP  
C. Neese – w/w tile – CRP  
K. Naftzger – pipeline – EQIP  
R. Whistler – w/w tile CRP  
A. Heun – w/w tile – CRP  
G. Dye – wascob  
Englehart – w/w tile – CRP Lee County 3 farms  
Sauk Valley Farms – w/w tile CRP Lee County  
M&R Farms – w/w tile – CRP Lee County  
Meusel – w/w tile – CRP Lee County  
Stoner – w/w tile – CRP Lee County  
R. Schipper – CRP General sign up  
B. Tegeler – wetland – EQIP  
J. Burns – CRP General sign up  
R. Wiebenga – w/w tile – CRP  
B. Graham – w/w seeding – CRP  
B. Stichter – General CRP questions  
Drew Temple – General CRP questions

#### Meetings / Training Attended:

Staff meeting – Morrison – 8/18/10  
CRP teleconference – Morrison – 8/5/10  
CRP teleconference – Morrison – 8/19/10

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[Home](#) [Report](#) [Map](#) [Information](#)

Location:  By:

Program:

Period:

Agency:

Hide report criteria

**Performance Summary - Field Measures**  
**Illinois - None Selected - MORRISON SERVICE CENTER - FY 2010**

Goals data is displayed based on the selected service area for data input, either county or service center.

PRS 6.13

Performance Summary - Field Measures	Fiscal Year Goal	Total Progress	Progress Percent
0.10 - Conservation plans written (Ac.)		7,171	
0.20 - Watershed or area-wide conservation plans developed (No.)			
1.10 - Cropland with conservation applied to improve soil quality (Ac.)	5,000	4,661	93
2.10 - Land with conservation applied to improve water quality (Ac.)		5,322	
2.11 - CNMP written (No.)			
2.12 - CNMP applied (No.)	2	2	100
2.20 - Land with conservation applied to improve irrigation efficiency (Ac.)			
3.11 - Grazing land with conservation applied to protect and improve the resource base (Ac.)	155	161	104
3.21 - Non-Federal land with conservation applied to improve fish and wildlife habitat quality (Ac.)		80	
3.30 - Wetlands created, restored or enhanced (Ac.)	50	46	91
3.40 - Forest land with conservation applied to protect and improve vegetative condition (Ac.)	450	315	70
6.12 - Land and water resources benefitted by RC&D projects (Ac.)			
6.13 - Local businesses created or retained in rural communities (No.)			
6.14 - Jobs created or retained in rural communities (No.)			

## SWCD Board Report August 2010

CPP Still working to get several projects from this spring completed. We requested another \$30,000 in CPP and Bond funds; we have been granted that amount but have not received the funds yet.

Seed Picking all of the Spider wort and Golden Alexanders have been harvested. I will attempt to get the seed shipped in the next week. The seed picking agreement has been signed and returned.

Contribution Agreement the first \$17000 has been claimed. We have received an amendment for another \$10000 which we will start claiming. There is more than enough CRP activity to cover the extra money.

County Board Funding Mike and I attended the August meeting where we conversed with several board members. We were told to keep our comments short, which I did. As of today we are still in the budget for \$13500. The SWCD seems to have several "guardian angels" on the board that are protecting us for now.

CRP the general sign up has been completed (Friday the 27). We picked up some good bids and a number of wetlands. As of now the wetland acres have been filled and there is a waiting list.

PR Mike and I had a table at Cabelas last weekend where we talked about the SWCD to a large number of people.

Radio Show The show continues as planned. WSDR seems happy with the response from the listeners.

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August 25, 2010  
Wendy Roman  
Administrative Coordinator Whiteside County SWCD

Directors and all concerned,

- On August 10, I went to WSDR to finish a commercial for FS for the radio show.
- Radio show on WSDR was on August 16<sup>th</sup> at 8:30 with Ron Palumbo speaking about hunting/wildlife. The show seems to be going very well!
- Staff meeting on August 18<sup>th</sup>.
- I have been trying to help Dave with CRP.
- I got my LincPass on August 25.
- I have had 4 people asking about buying a painted rain barrel or wanting me to paint one for them. I talked with Dave about the possibility of painting a couple more barrels with a simple design and selling them for \$100. I have talked with Dave and Jeff about this. I have no problem painting at work when I have the time to do so. This would be a good way to get a little more out of the barrels.
- I have been submitting many articles to the area papers about our tree, fish and rain barrel sales. I made a sign to put outside for the cars waiting at the stoplight. I have been trying to figure out new ways to bring in more money and get our name out to the general public. I sent off a Powerpoint commercial to the Rock Falls channel.
- We sent in a request for the last part of the original Contribution Agreement. We got our signed amendment back, so we will have an additional \$10203.75 to turn in.
- I was asked to help out at the Conservation Day on September 30. I will be working at the gate and taking pictures.
- Tree sales is at - \$351.75
- Fish sales is at - \$199.50
- Newsletters got sent out on August 19, so hopefully we will get people to send more in.

Thank you,

Wendy Roman

**September Board Report – September 1, 2010**  
**Whiteside County Soil & Water Conservation District**  
**Rhonda J. Marshang, Education Coordinator**

I. Program Activities

1. Conservation Day – Phone contacts to all schools have been made to get current teacher names, etc.

- First letters of school year sent requesting confirmation of class & student #'s
- 9 classes of 4<sup>th</sup> graders from 6 different Whiteside County schools are participating

Note: I have 2 schools participating that did not participate last year (2 classes from Prophetstown & 1 class from Tampico Elementary) – as well as the schools registered last year.

2. Envirothon, Arbor Day, Photo Contest: No activity to report.

3. Poster Contest: Eunice Yoon accepted her award for 1<sup>st</sup> prize in the State of Illinois in the Grade 2 -3 category for her poster created for the topic: "Conservation Habits = Healthy Habitats" . Eunice accepted her award at AISWCD Summer Conference. Wendy represented Whiteside County for this honor – as I was on vacation with my family.

II. Sponsor Contacts & Publicity

1. QCCA was sent 2009/2010 follow-up appreciation packet that included:

- Letter Directed to QCCA members
- 2009/2010 SWCD Educ. Program Schedule
- List of 2009/2010 SWCD ED. Prog. Activity Highlights
- Photo Highlights of Education Program
- Photo Contest Info. (new in 2010)

2. The regional contact for the following conservation/hunt club organizations received a packet from SWCD Education Program asking for consideration of monetary support for the program. National Wild Turkey Federation (NWTf), Ducks Unlimited (DU), Whitetails Unlimited (WU), & Pheasants Forever (PF).

a. Pheasants Forever received:

- Letter to PF Members to consider SWCD Educ. Program when planning 2011 expenditures,
- 2009/2010 Ed. Prog. Activity Highlights

b. The 3 other clubs/organizations listed above received:

- Letter to club members asking for financial support of SWCD Educ. Program
- 2009/2010 SWCD. Program Schedule
- List of SWCD Ed. Program Highlights
- Photo Highlights of SWCD Education Program
- Photo Contest Info. (new in 2010)

3. Business Letter asking for financial support of SWCD Educ. program is complete and ready to be modified for each contact. I have started a list of businesses to consider in this mailing. I am targeting larger local companies who have a budget for financial donations. I am open to

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suggestions from the SWCD Board for names of businesses to contact. New business contacts will receive letter to consider financial support of SWCD Ed. Program, 2009/2010 SWCD Educ. Program highlights, & a 1 page collage of photos covering some of our SWCD Ed. Program activities. I will also offer to visit a representative of each business in my contact letter.

### III. Special Topics

1. Computer Equipment : My computer system is operating today, but I have daily problems with its operation. I am writing problems down for technicians as they occur - most problems seem to be with the tower. I resorted to hooking up a monitor from home this week to keep the system usable.
2. Educator Workshop : I called to register for an Aldo Leopold Workshop that was later cancelled due to lack of number of entrants and am now considering a September or October prairie workshop via IDNR's Entice Program. I am interested in workshops that supply lesson/program ideas & materials for the educator.
3. Poster Cabinet: The plan is back on track with Troy Brown (as approved by the SWCD Board). I have begun sorting the posters in conference room for future organization.
4. Expenses Anticipated: Possible workshop registration & mileage costs for me. Poster cabinet material cost previously approved by SWCD Board (\$300 approved).
5. Work Hours : Increase to 30 hours/week - or increase as needed?



association of Illinois

# SOIL & WATER

conservation districts

4285 north walnut street road  
springfield, il 62707  
(217) 744-3414  
fax (217) 744-3420  
[www.aiswcd.org](http://www.aiswcd.org)

#### officers

*President*  
JAMES H. TODD  
29953 Sweetwater Ave  
Greenview, IL 62642  
(217) 445-2535

*Vice President*  
AARON FERGOUSON  
Route #2, Box 226  
Sumner, IL 62466  
(618) 947-2797

*Secretary*  
JOHN BECKHART  
1154 N. State Hwy. 32  
Cairo, IL 61830  
(217) 669-2147

*Treasurer*  
Phil Fossler  
10655 W. Henry Road  
Polo, IL 61064  
(815) 946-2245

#### staff

*Executive Director*  
RICHARD NICHOLS

*Education Coordinator*  
STACY STREINSTERFER

*Urban Stormwater  
Specialist*  
JIM NELSON

*Administrative Assistant*  
SHERRY FINN

#### mission

"to represent and  
empower Illinois' swcds"

August 6, 2010

Whiteside County SWCD  
16255 Liberty Street  
Morrison, IL 61270

RE: Live Auction Item Donation

Dear Whiteside County SWCD,

The AISWCD staff and officers, the AISWCD Auxiliary, and the ISWCDEA would like to take this opportunity to THANK YOU for your generous contribution to the Live Auction at the 62nd AISWCD Annual Meeting. Your item(s) along with all the others helped us to generate \$4,380.00 to help support the Envirothon and the programs of the Auxiliary and the Employees Association.

We hope you enjoyed this year's Annual Meeting, and we look forward to seeing you again next year.

Best Regards,

Sherry Finn, Administrative Assistant  
AISWCD

Email: [sherry.finn@aiswcd.org](mailto:sherry.finn@aiswcd.org)

Phone: (217) 744-3414

Fax: (217) 744-3420



association of illinois

**SOIL &  
WATER**  
conservation districts

4285 north walnut street road  
springfield, il 62707  
(217) 744-3414  
fax (217) 744-3420  
www.aiswcd.org

July 22, 2010

**officers**

*President*  
JAMES H. TODD  
29953 Sweetwater Ave.  
Greenview, IL 62642  
(217) 445-2535

*Vice President*  
AARON FERGUSON  
Route #2, Box 228  
Sumner, IL 62466  
(618) 947-2897

*Secretary*  
JOHN BECKHART  
1154 N. State Hwy. 32  
Cisco, IL 61830  
(217) 669-2147

*Treasurer*  
PHIL FOSSLER  
10653 W. Henry Road  
Polo, IL 61064  
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*Urban Stormwater Specialist*  
JIM NELSON

*Administrative Assistant*  
SHERRY FINN

**mission**

"to represent and empower  
illinois' swcdds"

To: Illinois Soil and Water Conservation District Directors and Staff

Re: Discounted Long Term Care Policy

Dear Board Members and Staff,

At the June 8, 2010 AISWCD Quarterly Board Meeting, the AISWCD Board of Directors approved a motion to allow MassMutual to provide long term care to interested AISWCD members. Enclosed is information that MassMutual is sending to you for your information and consideration.

The AISWCD is not acting as an agent nor do we receive any incentives or residuals if you should decide to participate by purchasing a long term care policy or any other product offered by MassMutual or any other company that may be represented by Steve Jachino or Tom Moore.

In continuing efforts to provide tangible benefits in exchange for your dues, the AISWCD agreed to work cooperatively with MassMutual to provide this discounted benefit as a service to our members. If you are interested in taking advantage of the discounted product explained in the enclosed materials, please feel free to contact Steve Jachino or Tom Moore at your convenience. Their contact information is enclosed.

MassMutual has a long standing reputation as a reliable and trustworthy provider and we believe that the discounted products offered will prove to be a significant benefit for many of you. We encourage you to learn more about the products and take full advantage of those that you feel will allow you to more fully plan for your future and the future needs of your family.

While Steve and Tom primarily represent MassMutual, both are able to offer products from competing companies to assure that you get the best price possible for products that will meet your needs.

Sincerely yours,

Richard W. Nichols  
Executive Director



**Steven E. Jachino**  
*Financial Services Professional*  
Cell (217) 416-3595  
sjachino@finsvcs.com

**Thomas Moore**  
*Financial Services Professional*  
Cell (217) 473-8509  
thomasmoores3@finsvcs.com

3050 Montvale Dr, Suite C  
Springfield, IL 62704  
Office (217) 670-2609

July 22, 2010

Dear Illinois Soil and Water Conservation District Members:

Enclosed is the letter in which the AISWCD endorsed myself, Tom Moore, and my associate, Steve Jachino, to assist association members with the issues of Long Term Care, Home Health Care, Estate Planning, and other insurance and financial services needs.

Many of these issues have become extremely important in society today, especially with the current costs of Long Term Care, Home Health Care and the new death tax which becomes effective on January 1, 2011. These are concerns that we would like to discuss with association members and to assist those who may have questions about the impact these issues may have on your futures.

Steve has 25 years of experience in the insurance and financial services industries and understands the changes that occur over time and the issues that people have to deal with today. We will be contacting many of you over the next several weeks to discuss these important matters.

Please pass this letter on to the members of your respective districts. If there are any questions, please contact Tom at (217) 473-8509 or Steve at (217) 416-3595. Thank you for your time and attention.

Sincerely,

  
Thomas Moore

  
Steve Jachino

MassMutual Financial Group is a marketing name for Massachusetts Mutual Life Insurance Company (MassMutual) and its affiliated companies and sales representatives, Springfield MA 01111-0001. Steven E. Jachino is a Registered Representative of and offers securities through MML Investors Services, Inc., a MMFG company, 401 SW Water Street Suite 303 Peoria, IL 61602. (309) 673-3839. Steven E. Jachino and Thomas Moore are Insurance Representatives of MassMutual and its affiliates.

CRN201207-136820

# W.N.S. Publications

*Publishers of the*

*Whiteside News Sentinel*, P.O. Box 31, 100 E. Main, Morrison, IL 61270  
Phone 815-772-7244 Fax 815-772-4105 Toll Free 800-245-4927  
Email: sentinel@whitesidesentinel.com

*The Review*, 201 N. Main, P.O. Box 575, Port Byron, IL 61275  
and 910 Albany St., Erie, IL 61250  
Phone 309-659-2761 Fax 309-659-7751 Email: review@whitesidesentinel.com

*The Prophetstown Echo*, 342 Washington St., P.O. Box 7, Prophetstown, IL 61277  
Phone 815-537-5107 Fax 815-537-2658 Email: echo@whitesidesentinel.com

*Fulton Journal*, 1009 4th St., Fulton, IL 61252  
Phone 815-589-2424 Fax 815-589-2714 Email: journal@whitesidesentinel.com

Dear Advertiser,

The *Whiteside News Sentinel*, *The Review*, *The Prophetstown Echo*, and *The Fulton Journal* will be publishing an Agriculture/Harvest Section on September 14 and 15, which is aimed at the farmer and his business. Being rural communities, we feel this is a prime opportunity to put forth your advertising message to the farmer. We will feature articles about area farmers and businesses.

As an extra bonus, you can rerun your ad the following week on September 21 and 22 on the Agri-Business pages at a 25% discount. With a readership of 30,000, this would be an excellent time to market your products and services. Make sure you get your share of the dollars spent in our expanded area.

	Sept. 14&15	Sept. 21&22	Total Pkg. (both dates)
Full Page	\$600.00	\$450.00	\$1040.00
1/2 Page	\$350.00	\$262.50	\$612.50
1/4 Page	\$190.00	\$142.50	\$332.50
1/8 Page	\$95.00	\$ 71.25	\$166.25

Ads smaller than 1/8 of a page will be \$10.00 a column inch.

Note: Must advertise in the September 14 & 15 edition of the *Whiteside News Sentinel*, *The Review*, *The Prophetstown Echo*, and *The Fulton Journal* to receive discount for September 21 and 22 edition.

**Due to limiting the number of pages and color space, you will need to call as soon as possible to reserve your advertising space or let your representative know the size of your ad when they call.**

Our deadline for this event is **September 3**. If we can help you in any way, please let us know.

Sincerely,  
  
Whiteside News Sentinel  
Pat Gibbs, 815-772-7244, ext. 26

The Review,  
Beth Armstrong, 309-659-2761

The Fulton Journal,  
Marilyn Tichler, 815-589-2424

The Prophetstown Echo,  
Amanda Burger, 815-537-5107

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**Banquet Event Order  
Holiday Inn Rock Falls**

2105 First Avenue South, Rock Falls, IL 61071  
Phone 815-626-5500 Fax 815-626-5501

<b>Date of Functions</b>	Thursday - January 27, 2011	<b>Room</b>	Grand Ballroom
<b>Organization</b>	Whiteside County Soil & Water Conservation	<b>Time</b>	05:30 PM - 10:00 PM
<b>Contact Person</b>	Wendy Roman	<b>Function Type</b>	Dinner
<b>Address</b>	16255 Liberty St. Morrison, IL 61270	<b>Salesperson</b>	Coni Duarte
		<b>Catering</b>	Coni Duarte
		<b>Set For</b>	150 <b>Guarantee</b>
		<b>Post As</b>	Whiteside County Soil & Water Conservati
<b>Telephone</b>	815-772-2124	<b>Fax</b>	815-772-7973
		<b>Invoice #</b>	304600 <b>Folio #</b>

**Requirements**

Service Time	Quantity Ordered	Menu	Unit	Total
06:10 PM	150	1 Entree Buffet- All Dinner Buffets are Served with Your Choice of Entree(s), Your Choice of (2) Potatoes, Chef's Choice of Seasonal Vegetables, Your Choice of (2) Salads, Dinner Rolls with Butter, Coffee & Iced Tea	\$12.00	\$1,800.00
05:00 PM	1	Room Rental for Events- Includes room, tables, chairs, table and napkins linens (ask me about colors), table skirting, china, glassware, silverware, risers/stage, 6 or 8 ft tables for presentation, display or registration, lighted podium, permanent screen, hanging screens, microphones (handheld and lapel), waitstaff, bartenders, cake cutting, set up and clean up, numbered or reserved table cards.	\$150.00	\$150.00
05:00 PM	1	Cash Bar - Should your total bar sales fall below \$300.00, a \$50.00 bartender fee will be charged.	\$0.00	\$0.00

**Set-Up**

- Banquet Style Set Up-Have room Set by 12PM
- 20 Rounds
- Holiday Inn Linens
- (1) 8ft. Registration Table Inside Main Entrance Perpendicular w/ (2) Chairs
- (3) 8ft. Display Tables "L" Shape in D.J. Area
- (2) 8ft. Tables in C/D between Staff Doors for Door Prizes
- Standing Lighted Podium on Risers in C/D by Entrance
- Both Wired Mic & Lapel Mic

**Special Instructions**

Tax Exempt: E9981-6891-04  
January 27th is a tentative date. Other dates for consideration are January 28th 2011, February 3rd 2011 and February 4th 2011.

**Estimated Charges**

<b>Food</b>	\$1,800.00	<b>Room Rental</b>	\$150.00	<b>Service</b>	\$360.00
<b>Beverage</b>	\$0.00	<b>Staff</b>	\$0.00	<b>Tax</b>	\$0.00
<b>Audio/Visual</b>	\$0.00	<b>Miscellaneous</b>	\$0.00	<b>Total Charges</b>	\$2,310.00

**Payment Instructions**

Deposit Received for Function \$0.00

Payment Method

Bill To Check # BEO Id 304600

I have read the above arrangements and the attached Catering Policies and agreed to the terms and conditions. This booking will remain tentative, subject to cancellation, until this Banquet Event Order is signed and received by the hotel on . A deposit in the amount of \$150 is due on 08/19/2010. Final Menu Due By: 01/06/2011. Guarantee number due by 01/20/2011. If a count is not provided to the hotel on the date due the hotel will use the Set For as the guarantee number, not subject to reduction.

**Client Signature**

**Title**

**Date**

**Hotel Representative**

**Title**

**Date**

08/20/2010 1:36:24 PM

**Roman, Wendy - Morrison, IL**

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**From:** janell [janell@holidayinnrf.com]  
**Sent:** Friday, August 20, 2010 2:06 PM  
**To:** Roman, Wendy - Morrison, IL  
**Subject:** RE: January 27th Proposal

Wendy,

Thank you for your email. Regarding the service charge, according to previous years contracts, we show you have paid a service charge. Starting with our 2011 contracts we have implemented a set up clean up fee of \$150.00.

Feel free to contact me with any more questions.

Best Regards,

*Janell Loos*

Director of Sales & Catering  
Holiday Inn Rock Falls, IL  
[janell@holidayinnrf.com](mailto:janell@holidayinnrf.com)  
815-626-5500 Phone  
815-626-5501 Fax

**From:** Roman, Wendy - Morrison, IL [mailto:Wendy.Roman@il.nacdnet.net]  
**Sent:** Friday, August 20, 2010 1:48 PM  
**To:** janell  
**Subject:** RE: January 27th Proposal

Janell,

I looked over the event order that you sent. There is a charge for the room rental and a service charge. We didn't not get charged for those two things last year. Why?

Thank you,  
Wendy Roman

**From:** janell [mailto:janell@holidayinnrf.com]  
**Sent:** Friday, August 20, 2010 1:39 PM  
**To:** Roman, Wendy - Morrison, IL  
**Subject:** January 27th Proposal

Good Afternoon Wendy,

I have attached your proposal for your January 27<sup>th</sup> dinner meeting. Please take a moment to review it. If you have any questions or concerns, I would be more than happy to discuss your options.

I look forward to working with you!

Best Regards,

*Janell Loos*

Director of Sales & Catering